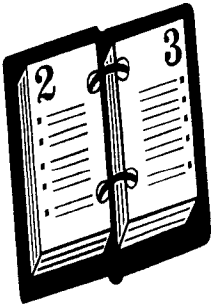
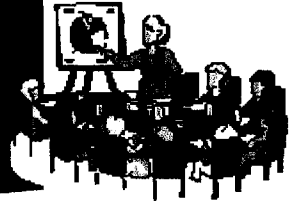


# Labor Education Workshop



## State Government Grievance Representation Workshop



**DATE:** Monday, March 16, 2009

**AND**

Thursday, March 19, 2009

**TIME:** 5:30 PM - 6:00 PM Registration  
6:00 PM - 9:00 PM Program

**LOCATION:** CSEA Headquarters  
143 Washington Avenue, Room 1C  
Albany, NY 12210

### To Register:

Please call the Capital Region 4 Office (518) 785-4400 to pre-register. It is important to pre-register as class size is limited. A light dinner is being provided, therefore, you **must** confirm your reservation for dinner when registering. Reasonable accommodations are available upon request. This workshop is open to the Region.

### Workshop Description:

This basic **two-part** workshop is designed for State Government bargaining unit Officers and Activists who have little or no experience in handling grievances and other violations in their workplace. Activists will learn: how to work with their contract, examine the grievance procedure; and understand their role and responsibility as a Grievance Representative in protecting the rights of bargaining unit members in the workplace. **Participants must complete this workshop and be appointed by their Local President to be certified to process grievances in CSEA. PLEASE BRING YOUR CONTRACT TO THIS WORKSHOP.**

### Who Should Attend:

This workshop is designed for CSEA activists who have little or no experience in handling grievances and other violations in their workplace. This workshop is required for certification to process grievances in CSEA.

### Workshop Goals:

You will learn to:

- ◆ Define, investigate and write grievances
- ◆ Identify the action to be taken to ensure that the Duty of Fair Representation is upheld
- ◆ Use the grievance procedure to process violations of the collective bargaining agreement
- ◆ Identify the roles and responsibilities of local leaders and the Labor Relations Specialists
- ◆ Learn how to make an effective presentation of a grievance



**Please Bring Your Contract!!!**

CSEA, AFSCME Local 1000, AFL-CIO  
Danny Donohue, President

